nbcc FOUNDATION.

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SCHOLARSHIP FREQUENTLY ASKED QUESTIONS

GENERAL QUESTIONS

1. **Is there a paper application?**
   No, the application is only available online. Please attach all supporting documentation to your online application—do **not** mail or email any required documents. Your application will not be considered complete without **all** required documents.

2. **Does my application need to be completed in English?**
   The application and all supporting documents must be in English.

3. **What happens if my application is not complete?**
   It is the applicant's responsibility to submit a complete application. Incomplete applications will **not** be considered.

4. **Can I submit my application after the deadline date?**
   Applications must be submitted by the deadline. You will be unable to submit an application once the deadline has passed and the application period closes.

5. **I already have an advanced degree. Can I apply for a scholarship for another degree at the same level, e.g. a second master's degree or a second doctoral degree?**
   Applicants are ineligible if they have already earned any advanced degree at the same level in a behavioral health field. Applicants are eligible if their other advanced degree is NOT already in a behavioral health field.

6. **My reference is unable to provide their reference letter before the deadline. Will you accept their reference after the deadline?**
   No, applications and all supporting documents must be submitted by the deadline.

7. **If I am missing a document for my application or one of my submitted documents is not correct, will I be able to submit the updated document?**
   No, applications and all supporting documents must be submitted by the deadline. This means documents must be submitted correctly. Due to the amount of applications, staff will **not** reach out to applicants to submit missing or corrected documents.

8. **If something in my application changes after I submit my application, what should I do?**
   Please email us immediately at foundation@nbcc.org if any aspect of your application changes.

9. **I receive funds from a work-study program through my university. Would this make me ineligible for the scholarship?**
   No. Federally sponsored work-study programs do not adversely affect an applicant's eligibility for scholarship funds because the university is the actual employer. Only applicants who are employed by a federal agency or who receive other federal training grant funds are considered ineligible.

10. **In order for me to qualify for the award, what kind of academic accreditation does my university need?**
    Applicants for all NBCC Foundation scholarships must be enrolled in a CACREP-accredited counseling program.

11. **How can I find out if my counseling program is CACREP accredited?**

You can identify CACREP-accredited programs at cacrep.org/directory.

12. **My counseling program is in the process of attaining CACREP accreditation. Am I eligible for the scholarship?**
No. Applicants must be enrolled in a CACREP-accredited program at the time of application.

13. **Do I have to be enrolled full time in my academic program to be eligible?**
Yes. All Master's and Doctoral level applicants must be enrolled full time in their academic program. Programs are considered full time based on what the university or program considers full time.

14. **I am enrolled in a school counseling program. Am I eligible to apply for a scholarship?**
Yes, applicants may be enrolled in a school counseling program, as long as the program is CACREP accredited.

15. **Are students in other programs of study, such as social work, eligible for NBCC Foundation scholarships?**
No. NBCC Foundation scholarships are only awarded to counseling students.

16. **I was just accepted into my program, but I will not begin classes until Fall 2020. Can I still apply for the scholarship?**
No, applicants must have taken courses during the Spring 2020 semester. This means they may not have a pending or deferred status, or other future start date for their coursework.

17. **Can I submit a copy of my transcript as my current academic documentation?**
Yes, if the transcript shows your Spring 2020 class schedule.

18. **Are funds given directly to scholarship recipients or to their institutions?**
Scholarship funds are given directly to recipients, who are responsible for any tax implications.

19. **What if I receive the scholarship and am unable to fulfill my commitments?**
Scholarships are awarded with the expectation that all commitments will be met. The NBCC Foundation will determine repayment requirements on a case-by-case basis.

20. **Where can I find the Letter of Good Standing?**
A link to the acceptable document is provided in the application. Please note that a letter written by your program coordinator or department chair is **not** an acceptable document. Electronic or digital signatures will **not** be accepted.

21. **Can I apply for more than one scholarship?**
Yes, but you can only be awarded one.

22. **When must the two-year commitment of service be met?**
The two-year commitment to the target population begins as soon as you gain employment in the field after graduation. If the scholar returns to school for a different degree or postdoctoral training and is actively accepted into an educational program, the commitment timeframe would be extended until after graduation from that program.

23. **Would postdoctoral training qualify for the required two-year commitment of service?**
No, it would not qualify as time toward the commitment.

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24. How long should my personal statement be?
Personal statements can be up to five (5) pages in length. Any pages past the fifth page will **not** be considered in the review.

25. What should be included in my personal statement?
Instructions on what to include in your personal statement are included in the application.

ADDITIONAL QUESTIONS
*Questions specific to certain scholarships only. Not all scholarships will have additional questions.

Rural Scholarship

1. What qualifies as "documentation of residence in a rural area"?
A copy of a driver's license, bill, or other statement from a third-party organization that shows an applicant's address in an area designated as rural by the Health Resources and Services Administration (HRSA).

2. HRSA defines rural areas by both address and county. Do either of these determinations qualify for the rural residence requirement?
Yes, an applicant's address can be defined as rural by county or physical address.

3. I have two addresses—a school address and a permanent address. Only one of these is in a HRSA-defined rural area. Am I still eligible?
Yes, if an applicant has both a school and a permanent address, and one is in a HRSA-defined rural area, the applicant may claim either address for the residence in a rural area requirement. Documentation of residence at either address is required.

Military Scholarship

1. I am a military spouse. Am I eligible to apply for the military scholarship?
Yes, spouses of active-duty service members or veterans are eligible to apply. They must be able to provide documentation of their marriage certificate along with a copy of their DEERS ID card, their spouse's DD Form 214, or their spouse's Servicemembers Civil Relief Act certificate.

2. Is there a restriction on how recent the military service must be?
No, all veterans or spouses of veterans, regardless of service years, are eligible.

3. I am a military family member that is not a spouse of a current active-duty service member or veteran. Am I eligible to apply for the military scholarship?
No, only active-duty service members, veterans, or spouses of active-duty service members or veterans are eligible to apply.

4. What serves as "documentation of current or prior military service"?
The Servicemembers Civil Relief Act certificate or the DD Form 214 are the preferred forms of documentation, but others may be accepted on a case-by-case basis. Please note that spouses must provide additional documentation notated in the application.